

**BYLAWS OF WESTERN MASS REGION  
EASTERN DIVISION  
NATIONAL SKI PATROL SYSTEM, INC.**

Adopted October 01, 2006

**ARTICLE 1**

**NAME AND ORGANIZATION**

1.1 Name

The name of the region shall be "Western Mass Region."

1.2 Organization and Area

Western Mass Region (the "Region") is a sub-unit of the Eastern Division (the "Division"), of the National Ski Patrol System, Inc. ("NSPS"). It is a region without sections serving the interests of NSPS and its constituent members as defined by the Eastern Division By-laws. Patrols that are included in Western Mass Region are: Berkshire East, Blandford, Bousquet, Butternut, Jiminy Peak, Mt. Greylock, Northfield Nordic, Notchview Nordic, Otis and Williams College.

1.3 By-laws. The purpose of these By-laws is to establish formal procedures for the governance and operation of Western Mass Region. Nothing, herein, shall be inconsistent with Eastern Division By-laws or with NSPS governing documents set forth in Paragraph 1.3 except as authorized by NSPS.

**ARTICLE 2**

**OFFICERS**

2.1 Region Director

The Region Director shall be elected by the Voting Members in accordance with the Division By-Laws Section 4. The Region Director shall fulfill the duties on the Eastern Division Board of Directors in accordance with Eastern

Division By-Laws Section 3.4. The Region Director shall supervise the affairs of the Region, shall preside at all Executive Committee and special meetings and shall perform such other duties as may be given him/her at any annual or special meeting by a majority vote of the Voting Members present. The Region Director shall hold no other elective office in NSPS.

## 2.2 Assistant Region Director

There shall be three Assistant Region Directors who shall be nominated by the Region Director and endorsed by the Executive Committee for a two-year term at the annual Fall Executive Committee meeting. One Assistant Region Director position will be filled in synchronization with the two-year term of the Region Director and the other two positions will be filled on the alternate year. If a simple majority of Executive Committee members do not endorse the nominee, the Region Director will nominate an alternative candidate. The Assistant Region Directors shall perform such duties as shall be assigned by the Region Director and shall represent the Region at all Eastern Division meetings requiring a vote by Voting Region Delegates as described in Division by-laws. The Region Director, with Executive Committee assent, shall identify one Assistant Region Director as Alternate Region Director who shall have powers granted by Division By-laws, including the power to serve as Region Director in the absence of Region Director. The Assistant Region Directors shall have a vote in all Region and Division matters as provided by these By-laws and the Division By-laws. The Assistant Region Directors shall hold no other elective office in NSPS.

## 2.3 Eligibility

Region Director and Alternate Region Director shall have the qualifications set forth in Section 4.1 of the Division By-laws. All other Region Officers (with

the possible exception of Medical Advisor) shall be Voting Members of the Region as defined in Section 2 of these By-laws. No more than two of the four who comprise the Region Director and Assistant Region Directors may be from the same Patrol.

#### 2.4 Patrol Director/Representative

Each Patrol within the Region will have one voting Representative on the Region Executive Committee. This Representative shall be selected according to Patrol By-laws or designated process.

#### 2.5 Advisors/Other Officers

The Region Director may appoint advisors to advise and report to the Region as may be necessary or desirable. The Region Director may appoint other non-voting officers of the Region including, but not limited to, Treasurer and Secretary.

#### 2.6 Removal of an Elected Officer

Removal of the Region Director or an Assistant Region Director shall be in accordance with the NSPS policies & procedures manual sections 7.2.2.H and 7.2.3. No elective officer shall be removed by the Executive Committee. No elective officer shall be removed except by a vote of two-thirds of the Voting Members present at a meeting(s) called for the purpose of removal – presuming a quorum exists per Article 3.3 set forth above.

#### 2.7 Vacancy

If, for any reason, an Assistant Region Director position becomes vacant, the Region Director shall appoint a replacement to fill such vacancy until the next regularly scheduled election for the vacant office.

## **ARTICLE 3**

### **MEMBERS**

#### 3.1 Members

All patrollers, alumni and candidates with a current NSPS registration card, annual dues paid to NSPS, Division and Region, and active in NSPS in the Region as defined by the Division By-laws shall be Members of the Region.

#### 3.2 Voting Members

Voting Members shall consist of Members described in Article 3.1 excluding Alumni and each shall have one vote.

## **ARTICLE 4**

### **MEETINGS OF MEMBERS**

#### 4.1 Annual Meeting

Annual Fall OEC Refreshers shall serve as segmented Region meetings for the purpose of electing Region Director as prescribed in Article 5 of Eastern Division Bylaws. At a minimum, the Executive Committee shall meet annually prior to the Division Spring Officers Meetings.

#### 4.2 Special Meetings

Special meetings may be held at the call of the Region Director or by ten percent of the Voting Members to conduct such business as the Voting Members may determine.

#### 4.3 Quorum

Twenty percent of the Region's Voting Members present in person shall constitute a quorum for any special meeting. There shall not be proxy voting, but absent Voting Members may vote by absentee ballot in writing and signed under

such rules as are adopted by the Region Election Committee. Any matter other than the election of officers must be submitted to all meetings of members in a fall series of OEC refreshers before adoption, irrespective of the existence of a quorum in the first such meeting.

#### 4.4 Notice of Special Meeting

Notice of any special meeting shall be given to the Voting Members 15 days prior to the date of the meeting giving the place, date and time. This notice will appear on the Region's web site and be sent electronically to all Patrol Representatives for distribution to Patrol Members.

#### 4.5 Region Election Committee

At least 90 days before the annual meeting and in accordance with Article 5 of Division Bylaws, the Region Director shall appoint a Region Election Committee consisting of the Region's three Assistant Region Directors and Election Coordinators from each active Region patrol. One non-Executive Committee Member shall be designated Chair by the Region Director. The Committee shall receive nominations for Region Director and determine the eligibility of the candidates according to a time line established by the Election Committee. The Election Committee shall publish the nominees' names, biographies and position statements to the Voting Members at least 15 days before the beginning of balloting. The Election Committee shall supervise voting, secure the ballots until the last Region OEC refresher has taken place and then count the ballots. The Election Committee Chair shall break ties using an impartial method. The Election Committee Chair shall send the names of the candidates prevailing by a simple majority to the Region Director, Region

Executive Committee and Chair of the Eastern Division Board of Directors  
Election Committee.

## **ARTICLE 5**

### **EXECUTIVE COMMITTEE AND COMMITTEES GENERALLY**

#### **5.1 Executive Committee**

The Executive Committee shall consist of the Region Director, the Assistant Region Directors and the Patrol Director/Representative of each Patrol of the Region. It shall meet at the call of the Committee Chair who shall be the Region Director, or at the written request presented to the Region Director by any three Members of the Committee. The Committee shall meet at least annually before the Division Spring Officers Meeting to install the new Region officers. The Committee shall exercise all powers of the Members between meetings including the power to fill vacant elective offices temporarily, but the Committee shall have no power to elect officers to a full term. The Region Director, with Executive Committee assent, shall recommend Region liaisons to programs created by Article 7 of the Division By-laws.

#### **5.2 Other Committees**

The Executive Committee may create other regular or special committees, the members of which shall be filled by the Region Director. The Region Director shall appoint one such Member as chair. Committees may be dissolved in the same manner.

## ARTICLE 6

### REGION DUES

#### 6.1 Purpose

Region dues money is to be spent in a manner that benefits all Region members by assuring representation of their interests at Division meetings and supporting delivery of educational programs within the Region. In addition, Region funds are intended to support activities such as the annual patrol competition, alumni day, web site and awards program. Allocation of Region Dues will be determined by a two thirds majority of the Executive Committee.

#### 6.2 Establishing Dues

The amount of Region dues shall be established year to year by the Region Director with assent by two-thirds of the Executive Committee. The Region treasury should maintain a minimum balance that would be required to operate the Region for one season without receipt of dues. Beyond that, annual dues can be adjusted to cover Region activities felt to be appropriate by the Executive Committee.

#### 6.3 Dues Payment

Annual Region dues are to be paid by all active Members to the Patrol with which they are registered. It is the Patrol Representative's responsibility to assure payment of Region dues to the Region Treasurer not later than December 31<sup>st</sup> of each year. Failure to pay Region dues by the date due will result in a \$5.00 late fee per Member.

#### 6.4 Inactive Patrol Status

Failure to pay Region dues with late fees by the last day of February in the following year will result in the Patrol being considered an inactive Region Patrol

until such time as Region dues obligations have been satisfied. Members of inactive Region Patrols shall not be permitted to participate in Region activities.

These include but are not limited to the following:

- Members of inactive patrols will forgo the right to vote in Region elections.
- Members of inactive patrols will be expected to pay a per capita fee to participate in Region OEC and S&T refreshers regardless of location.
- Members of inactive patrols will be denied the privilege of participating in the Region Patrol Competition.
- Members of inactive patrols will be denied access to Region, Division and National awards.

## **ARTICLE 7**

### **CONSTRUCTION**

Nothing in these By-Laws shall conflict with the By-Laws or policies of the Eastern Division or NSPS. They shall be construed in all cases to be compatible with such other by-laws. A section of these By-Laws found to be incompatible shall not have the effect of invalidating the remaining By-Laws.

## **ARTICLE 8**

### **DISSOLUTION**

Upon dissolution of the Region for any reason, the funds and property in the hands of the Region shall be distributed per capita (by Members) to the active patrols comprising the Western Mass Region at such time. In the absence of a patrol, such funds and property shall be distributed to the Eastern Division.



## **ARTICLE 9**

### **AMENDMENT**

Proposed amendments to these By-Laws shall be submitted in writing to the Region Director at least 60 days prior to the meeting at which action or such amendments are to be taken. The Region Director shall transmit the proposed amendments to the Executive Committee at least 30 days prior to such meeting. The affirmative vote of two-thirds of all the Voting Members of the Executive Committee shall be required to adopt any amendment. Notice of the pendency of such amendments shall be given to the Members at least 60 days prior to the Executive Committee meeting considering such amendments.